



Mountaineering Ireland – Mountain Rescue Development Officer Application Form

PLEASE READ THESE NOTES BEFORE COMPLETING THE APPLICATION FORM

- We will select candidates for interview on the basis of information provided in the application forms. The criteria marked by an asterisk(s) will be taken into account when we shortlist candidates for interview. The other essential and desirable criteria will be assessed during the later stages of the selection process at interview.
- Write down everything that you think is relevant to your application; we will not make assumptions.
- Make sure your application form is well presented – illegible or incomplete forms will be disregarded.
- Information given will be used only for the purpose of this application and will be treated in a confidential manner.
- Please complete the monitoring form and the disclosure of criminal convictions form from the application form and place them in a separate envelope marked for the attention of the Monitoring Officer.

**Please send your completed application to: 'Mountain Rescue Development Officer Application',
Mountaineering Ireland, c/o Monitoring Officer, Sport NI, House of Sport, 2a Upper Malone Road,
Belfast BT9 5LA**

**THE DEADLINE FOR APPLICATIONS IS 5 PM, FRIDAY 10th JULY 2009.
LATE APPLICATIONS WILL NOT BE ACCEPTED.**

SECTION 1 - PERSONAL DETAILS

REF: MRDO/0609/

Name: _____

Address: _____

Telephone nos. (including area code):

Home: _____ Work: _____ Mobile: _____

E-mail address: _____

How did you learn about this post? _____

What is the best way for us to contact you should be shortlisted for interview? _____

SECTION 4 - ESSENTIAL & DESIRABLE CRITERIA

The following sections ask you to outline your qualifications and experience in relation to the essential and desirable criteria specified in the Personnel Specification. **It is not acceptable for the applicant simply to restate the criteria.** E.g. "I have experience in using Microsoft Office". Applicants must clearly demonstrate experience giving examples.

ESSENTIAL CRITERIA

Qualifications and Attainments

Please provide information of how your qualifications meet the minimum requirement of

*5 GCSEs (or equivalent) at Grade C or above, to include Maths and English.

DESIRABLE CRITERIA

**A 3rd level qualification in business management or a discipline which can be proven relevant to the post.

Do not alter the format of this form as additional sheets will not be accepted for shortlisting purposes.

ESSENTIAL CRITERIA

Previous Experience

Please provide information using examples to demonstrate how your experience to date meets the criteria of

*Three years experience as an officer in a mountain or cave rescue team or an outdoor recreation body or an emergency service (voluntary or statutory).

Do not alter the format of this form as additional sheets will not be accepted for shortlisting purposes.

ESSENTIAL CRITERIA

Previous Experience

Please provide information using examples to demonstrate how your experience to date meets the criteria of

*Demonstrable experience of working with officials and volunteers in a voluntary organisation.

Do not alter the format of this form as additional sheets will not be accepted for shortlisting purposes.

Please tick the appropriate box	YES	NO
*Willingness to work unsocial hours including evenings & weekends as well as occasional public holidays.		
*Access to a form of transport insured for business use which permits the post holder to meet the requirements of the post at full.		
*Willingness to undertake travel including overnight stays.		

SECTION 5 - REFEREES

Please supply details of two people (non-relative), who know you well and can provide us with a reference. One of these should be your present or most recent employer:

1. Name: _____

Address: _____

Occupation / Position: _____

Telephone (day): _____ Telephone (evening): _____

E-mail: _____

May this person be contacted prior to interview? _____

2. Name: _____

Address: _____

Occupation / Position: _____

Telephone (day): _____ Telephone (evening): _____

E-mail: _____

May this person be contacted prior to interview? _____

SECTION 6 - DECLARATION

Before signing, please ensure that you have fully completed the form. A candidate found to have given false information will be liable to disqualification or, if appointed, to dismissal.

I declare that all the questions on this form have been accurately and honestly answered to the best of my knowledge and belief.

Signed _____ Date: _____