

MOUNTAINEERING IRELAND

MOUNTAIN RESCUE DEVELOPMENT OFFICER

PERSONNEL SPECIFICATION

	Essential	Desirable
Educational & Professional Qualifications	*5 GCSEs (or equivalent) at Grade C or above, to include Maths and English.	**A 3rd level qualification in business management or a discipline which can be proven relevant to the post.
Previous Experience	*Three years experience as an officer in a mountain or cave rescue team or an outdoor recreation body or an emergency service (voluntary or statutory). *Demonstrable experience of working with officials and volunteers in a voluntary organisation.	Demonstrable experience of developing and submitting successful funding applications. Demonstrable experience of managing resources and budgets.
Knowledge	Demonstrate a sound understanding of Mountain and Cave Rescue in Northern Ireland (structure & strategy).	Knowledge of key policy drivers from Central Government\ Sport NI. Knowledge of UK wide structure of emergency services and partner agencies.
Skills	Excellent inter- personal and communication skills. Computer literate with a good working knowledge of the Microsoft Office packages. Sound organisational and planning skills. Ability to motivate enthusiasm amongst volunteers.	Project management skills.
Other Factors	*Willingness to work unsocial hours including evenings & weekends as well as occasional public holidays. *Access to a form of transport insured for business use which permits the post holder to meet the requirements of the post at full. *Willingness to undertake travel including overnight stays.	

NOTE: Only those applicants who clearly demonstrate relevant achievement, experience, knowledge and understanding of the essential criteria marked * will go forward to the next stage in the recruitment and selection process. The Panel have the right to enhance the criteria to facilitate shortlisting.