

JOB DESCRIPTION – GRADUATE TEACHING APPRENTICE

Kingspan Stadium, 134 Mount Merrion Avenue, BELFAST, BT6 0FT



- Job Title:** Graduate Teaching Apprentice
- Location:** Various locations throughout Northern Ireland
- Role Purpose:** To assist Ulster Rugby with the development and growth of rugby within schools. The post holder will be provided with practical experience within an educational setting in order to assist with application to, and commencement of, a PGCE qualification in academic year 2019/20
- Operational Manager:** Rugby Development Manager
- Key Relationships:** Rugby Development Officer
School Mentor / Senior Coach
Teachers / Parents / Students
- Contract Status:** Fixed Term Contract for academic year 2018/19

Key Responsibilities:

- Engaging fully in all aspects of the programme including coaching rugby within the allocated school and supporting teachers in the delivery of the student's chosen PGCE subject
- Facilitator of coaching sessions to students within and outside of the allocated school setting
- Undertaking all development opportunities both within and outside of the School setting
- Completing all reporting requirements as directed by the IRFU, Ulster Rugby and the School in which you are placed
- Participating in post project evaluation
- Following safeguarding procedures

The duties and responsibilities outlined above are not exhaustive and the post holder may be required to undertake additional duties to meet the needs of the organisation.

Performance Measures:

- Delivery of lessons to deadlines as given by School mentor or the Rugby Development Manager
- Post project evaluation
- Completion of coaching courses, workshops and RDS / Player Development Programmes as directed

PERSON SPECIFICATION – GRADUATE TEACHING APPRENTICE

Applicants should, at the closing date for applications, be able to display and provide evidence of the following qualifications/training, experience, specialist knowledge, skills/abilities and personal qualities outlined below in this person specification.

CRITERION	ESSENTIAL
Qualifications & Training	<ul style="list-style-type: none"> ○ Educated to degree level, or equivalent, in a relevant field (it is the responsibility of the candidate to demonstrate the relevance in their application) or due to graduate with a degree July 2018 ○ GCSE grade C or above in English Language and Mathematics (or equivalent) ○ Either IRFU Stage 1 (Mini), or, Stage 2 (Foundation) coaching qualification or equivalent
Experience	<ul style="list-style-type: none"> ○ Experience of coaching rugby to primary and/or secondary school aged children
Knowledge	<ul style="list-style-type: none"> ○ Demonstrable knowledge and understanding of rugby union
Skills & Abilities	<ul style="list-style-type: none"> ○ Strong interpersonal skills ○ Good Microsoft Office skills ○ Good organisational skills ○ Good standard of accuracy and attention to detail
Behaviours	<ul style="list-style-type: none"> ○ Good time keeping ○ Reliable ○ Honest ○ Team player
Circumstances	<ul style="list-style-type: none"> ○ Access to a form of transport that will permit the jobholder to meet the requirements of the post in full ○ Available to work on Saturdays as required by the school ○ Be prepared to undertake an Access NI check
	DESIRABLE
Qualifications & Training	<ul style="list-style-type: none"> ○ Masters level qualification ○ IRFU Stage 3 (Level 1) coaching qualification or equivalent
Experience	<ul style="list-style-type: none"> ○ Prior experience working within a school setting ○ Experience gained coaching other sports

Initial short listing will take place against the criteria outlined in Qualifications & Training, Experience and Circumstances. It is the applicant's responsibility to demonstrate clearly on the application form, in the appropriate place, how they meet the criteria as advertised for this post.

Accuracy and attention to detail will be assessed on the basis of the application form.

Should additional short listing be required the desirable criteria listed under Qualifications & Training and Experience will be applied. Knowledge, remaining Skills & Abilities and Behaviours will be assessed at interview.