

Name of Principle Contact at Venue  
(as detailed in application form for safety certificate)  
Address  
(correspondence as per application form)

Dear Sir / Madam

Further to the application to .... District Council for the transfer of a Regulated Stand General Safety Certificate under the provisions of the Safety of Sports Grounds (NI) Order 2006 the Council has deemed that the applicant for transfer does not meet the criteria to be a 'qualified person' and has been notified accordingly. I enclose a copy of a Notice advising him of this and have included an appeal form.

Should the applicant choose to appeal to the Magistrate's Court, the Court will determine if the applicant for transfer does meet the criteria of being a 'qualified person'.

Should the Court determine that the applicant for transfer is a qualified person the Council will commence the processes of transferring the Safety certificate for the Regulated Stand .

Should the Court determine that the applicant for transfer is not a qualified person, the application will have been deemed to have been withdrawn and will remain with the present holder.

Should the applicant for transfer choose not to appeal to the Magistrate's Court, the application will have been deemed to have been withdrawn after the period of appeal and will remain with the present holder.

Should you wish to transfer the Regulated Stand General Safety Certificate to another person I have enclosed an application form accordingly.

Should you require clarification regarding these matters please do not hesitate to contact (name of lead officer and contact details).

Yours faithfully

Name of lead officer  
District Council