



## **SPORT MATTERS IMPLEMENTATION GROUP**

# **Participation**

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**07 SEPTEMBER 2010**

**FINAL DRAFT**

**AMENDED: 16/11/2010**

## **GENERAL**

1. 'Sport Matters' is the Northern Ireland Strategy for Sport and Physical Recreation 2009-2019.
2. Sport Matters was approved by the Northern Ireland Executive in December 2009.
3. In accordance with Section 7 of Sport Matters, the Minister for Culture, Arts and Leisure has requested Sport Northern Ireland to appoint a number of Sport Matters Implementation Groups (SMIGs) to oversee implementation of the Participation, Performance and Places aspects of Sport Matters respectively.

## **PURPOSE**

4. The purpose of the three SMIGs is to engage key partners and stakeholders in a process that will support the attainment of key steps and targets by encouraging ownership, trust and confidence.

## **TERMS OF REFERENCE**

5. The Terms of Reference for the Sport Matters 'Participation' SMIG is as follows; to:

### **ACTION & DELIVERY**

- 5.1. create an action plan to attain the keys steps and targets of the Strategy;
- 5.2. establish sub-groups and working groups of the SMIG, as appropriate, to oversee projects associated with the delivery of the Strategy;

### **ADVOCACY**

- 5.3. influence policy and strategy in relevant organisations and sectors in order to attain the key steps and targets of the Strategy;
- 5.4. advocate for necessary levels of investment in programmes, projects and activities in order to attain the key steps and targets of the Strategy;
- 5.5. influence spending plans to in relevant organisations and sectors to align with the key steps and targets of the Strategy;

### **MONITOR, REVIEW & REPORT**

- 5.6. provide progress reports to the Sport Matters Monitoring Group (SMMG) on the delivery of action plans;
- 5.7. receive reports and compile information relating to the attainment of relevant targets across various organisations and sectors in respect of the Strategy;
- 5.8. contribute to published reports of the SMMG; and
- 5.9. keep under review the appropriateness of the Participation targets contained within the Strategy and prioritise based on available resources.

## **MEMBERSHIP**

6. Membership of the SMIG will be on the basis of:
  - 6.1. representation of an organisation/sector; or
  - 6.2. skills/experience/competencies to contribute to the aims and objectives of the SMIG as set out in Section 5 paras 5.1 to 5.9 (for a duration as determined by the Committee).
7. In this context, the Participation SMIG will consist of the following members:
  - 7.1. Chair - Board member of Sport Northern Ireland (normally the Chairperson of the SNI Participation Committee or a nominated deputy);
  - 7.2. Appointed members (20) to include:
    - 7.2.1. eight SNI Board members (SNI Chair, SNI Vice Chair and the members of the SNI Participation Committee); and
    - 7.2.2. twelve senior representatives (or a single nominated deputy) from organisations/sectors best placed to deliver the Participation elements of the key steps and targets articulated in Sport Matters.
8. The Participation SMIG may from time to time co-opt members provided that the total membership of the Committee does not exceed 22. Co-opted members will normally have full voting rights at SMIG meetings.
9. A quorum will consist of six eligible members (including co-opted) to include one representative from Sport Northern Ireland and one from another nominated organisation.
10. Sport Northern Ireland will normally review the Participation SMIG membership - nominations and appointments - of the Participation SMIG, as and when requested by the Chair of the Participation SMIG, and at least once every three years.
11. The Participation SMIG may from time to time seek information, presentations, evidence sessions from organisations/individuals with knowledge, skills and expertise in areas relevant to the work of the SMIG.

## **FREQUENCY OF MEETINGS**

12. Meet at least twice per annum.

## **SECRETARIAT**

13. Sport Northern Ireland will provide secretariat support functions to the SMIG to include scheduling meetings, producing a meeting agenda, minutes, circulating relevant papers.

## PARTICIPATION SMIG MEMBERSHIP

<b>CHAIRPERSON</b>	SNI Participation Committee Chairperson	SNI
<b>SNI PARTICIPATION COMMITTEE (8)</b>	8 Members (including the SNI Chair and Vice Chair)	SNI
<b>APPOINTEES/ NOMINATIONS (12)</b>	Chief Leisure Officers Association	Representative
	Public Health Agency	Representative
	Education Training Inspectorate	Representative
	Irish Sports Council	Representative
	Community/Voluntary Sector	Representative
	Northern Ireland Sports Forum	Representative
	Disability Sport NI	Representative
	Countryside Access & Activities Network	Representative
	Ulster Branch Irish Rugby Football Union	Representative
	Ulster Council Gaelic Athletic Association	Representative
	Irish Football Association	Representative
	NI Local Government Association	Representative
<b>CO-OPTIONS (2 optional)</b>		

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