



**MINUTES OF THE EXTRAORDINARY MEETING OF THE SPORT NI BOARD
HELD ON WEDNESDAY 19th JULY 2017 AT 5PM IN THE HOUSE OF SPORT,
BELFAST**

<p>Present: Board members:</p> <p>George Lucas – Chair</p> <p>Jay Colville – Vice chair</p> <p>Catherine O'Mullan</p> <p>Darryl Petticrew</p> <p>Siobhan Weir</p> <p>Richard Bullick</p> <p>Wilma Erskine</p> <p>Jackie Bryson (by phone)</p> <p>Kieran Harding</p>	<p>In attendance: Sport NI Officials</p> <p>Shaun Ogle, Director of Performance</p> <p>Leigh Brown, Director of Finance and Governance</p> <p>Ali Campbell, Manager</p> <p>Clare McGinley (for minutes)</p>
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The Chair welcomed everyone to the meeting.

Agenda Item	Record of main discussion
<p>1. Apologies</p>	<p>Maggie Smith, ICEO</p> <p>Brian Delaney</p> <p>Celine McStravick</p> <p>Andrea Bingham</p> <p>Christine Kerr</p> <p>Kyle Ferguson</p>

2. Register of Member's Declaration of Interest and Gifts and Hospitality	Darryl Petticrew declared his interest in DSNI. The Chair reminded members to return their Gifts and Hospitality forms as soon as possible.
3. Minutes of the meeting on 7th June	1. Members noted that a member had requested an update to the approved minutes of 7 th June 2017. 2. Members agreed to approve the revised minutes of 7 th June 2017 (SNI/17/103).
3.1. Minutes of the meeting on 14th June 2017	1. Members noted that as the meeting on 21 st June was not quorate the minutes from the meeting on 14 th June had been deferred to the next quorate meeting. 2. Members approved the minutes of 14 th June 2017 (SNI/17/102).
3.2. Minutes of meeting on 21st June 2017	Members approved the minutes of the meeting on 21 st June 2017 (SNI/17/99).
3.3. Action Points	1. Action points were circulated to members and officers prior to the meeting. 2. Members noted that Board biogs for website and declarations of interest are still outstanding.
4. Approval of Investment through DSNI SNI/17/98	Darryl Petticrew left the meeting at 17.15 Members considered and approved paper SNI/17/98.
4.1. Sporting Clubs DSNI Business Case SNI 17 100	Members considered and approved paper SNI/17/100.
4.2. Sporting Winners - Disability Sport NI (Boccia, Para Snowsport, Wheelchair Basketball) SNI 17 101	Members considered and approved paper SNI/17/101.
4.3. Total Lottery funding in Sporting Clubs and Sporting Winners (total and	Members considered and approved paper SNI/17/110.

<p>breakdown by sport) Shaun Ogle SNI/17/110</p>	
<p>5. Chair's remarks</p>	
<p>5. 1 Sport NI's response to NIAO report</p>	<p>Darryl Petticrew re-joined the meeting at 17.30</p> <ol style="list-style-type: none"> 1. Members noted that George Lucas and Brian Delaney will be meeting NIAO on 20th July.
<p>5.2 Four Sports update</p>	<ol style="list-style-type: none"> 1. The Chair, Vice Chair, ICEO and Director of Performance met the four sports collectively on two occasions and the Chair separately as follows: <ol style="list-style-type: none"> 1. UC GAA: 5th July 2017; 2. IFA: 17th July 2017; 3. CI: 18th July 2017 and 4. UB IRFU: 26th July 2017 2. It was noted that Sport NI stands by its position as outlined in the letter of 31st May that Sport NI did follow process. The Chair is hopeful that all parties can move on positively and build relationships for the future.
<p>5.3 Review of Standing Orders</p>	<ol style="list-style-type: none"> 1. The Chair asked that the Board Secretariat review the Standing Orders and obtain agreement from DfC prior to presentation to the Board
<p>5.4 Gateway Style Review of Transformation Programme</p>	<ol style="list-style-type: none"> 1. The Chair advised Members that an independent review of the Transformation Programme would provide assurance that the Programme has embedded successfully. This would take place around November 2017.
<p>5.5 Awayday Action points</p>	<ol style="list-style-type: none"> 1. Members noted that the away day notes were on SharePoint and that the Board facilitator will be sending action points through soon. 2. The Chair informed members that a workshop for the Board, CEO and Executive Team would be arranged week commencing 21st September 2017.
<p>5.6 CEO post</p>	<ol style="list-style-type: none"> 1. Members noted that the recruitment process for the ICEO would be cancelled. 2. Members noted that the CEO, Chair and Vice Chair met on 18th July 2017.

	<p>3. CEO will return on 31st July and will meet with the Chair, Vice Chair and the Executive Team, Management Team and all staff.</p>
6. ICEO Report	<p>1. It was confirmed the AHWA work is still in progress.</p> <p>2. An update was provided on the three pay permits: 14/15, 15/16 and 16/17. The historical delay was noted, as was the issue of compliance with NICS pensions, however it was noted that SISNI staff had been TUPED to NICS terms and conditions.</p> <p>3. The TNOC project currently underway is a further consideration of the option of a private sector buyout of TNOC.</p> <p>TNOC has an approved & MPMNI compliant business case.</p> <p>As part of the business improvement project TNOC is also exploring opportunities to further reduce the approved subvention limit. A draft paper from the TNOC Project Board will be presented to the SNI Board before the end of the year (2017/18).</p> <p>It was noted; in reference to the accommodation work stream that the UU terms of lease were being considered and options explored surrounding shared services.</p>
6.1 Remuneration Committee – Endorsement of Executive Team appraisals	<p>1. It was noted that the Remuneration Committee endorsed the ICEOs appraisals of the Executive Team.</p> <p>2. The Chair thanked the ICEO, Executive Team, Management Team and staff for their work this year.</p> <p>3. The Chair noted that he issued a letter to the permanent secretary of DFC thanking the ICEO, following approval of Board supporting her work.</p>
7. Audit Risk and Assurance Committee Report	<p>1. Members noted that the next ARAC meeting would be on 3rd August 2017.</p> <p>2. The Chair of ARAC will table a discussion around dealing with complaints; how we manage them and learn from them.</p>
8. Finance and Governance Report	<p>1. A verbal update was provided from the Director of Finance and Governance noting in period variances that are likely to be addressed in the year.</p>

9. HR report	1. Members were advised that they will need to complete Access NI checks as a requirement of IT Assist and access to NIGOV systems and that they will receive an email about it.
	The Members went in to closed session.
Dates of next meetings	<ul style="list-style-type: none"> • Wednesday 23rd August 2017 – 5pm-7pm • Wednesday 13th September 2017 – 5pm-7pm • Board away day with Executive Team (date to be confirmed) • Wednesday 25th October 2017 – 5pm-7pm • Wednesday 15th November 2017 – 5pm-7pm • Wednesday 13th December 2017 – 5pm-7pm

The meeting closed at 6.10pm

Minutes adopted and approved:

Signed: George Lucas

George Lucas, Sport NI Chair

Date: 23rd AUGUST 2017

