



**MINUTES OF THE MEETING OF THE SPORT NI BOARD HELD ON
WEDNESDAY 13th September 2017 AT 5PM IN THE HOUSE OF SPORT,
BELFAST**

<p>Present: Board members:</p> <p>George Lucas – Chair</p> <p>Jay Colville – Vice chair</p> <p>Brian Delaney</p> <p>Catherine O’Mullan</p> <p>Darryl Petticrew</p> <p>Siobhan Weir</p> <p>Richard Bullick</p> <p>Jackie Bryson</p> <p>Celine McStravick (for items 5-11)</p> <p>Andrea Bingham</p> <p>Kyle Ferguson (for closed session)</p>	<p>In attendance: Sport NI Officials</p> <p>Antoinette McKeown, Chief Executive Officer</p> <p>Shaun Ogle, Director of Performance</p> <p>Christine Kerr, Director of Human Resources</p> <p>Ali Campbell, Manager</p> <p>Susan McStay (for minutes)</p>
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The Chair welcomed everyone to the meeting.

Agenda Item	Record of main discussion
1. Apologies	Kieran Harding Wilma Erskine
2. Register of Member’s Declaration of Interest and Gifts and Hospitality	1. No new interests or hospitality or gifts were declared.
3. Minutes of meeting on 23 rd August SNI/17/126	1. The minutes of the Board meeting held on 23 rd August were reviewed and approved by the Board.

3.2. Action Points - SNI/17/127	<ol style="list-style-type: none"> 1. Action points were circulated to members and officers prior to the meeting. 2. Members asked that the link for Financial Management Survey be re-circulated.
3.3. SNI/17/133 Boxing Timeline of investment assessments against governance issues in Boxing.	<ol style="list-style-type: none"> 1. Members adopted paper SNI/17/133.
4. Chair's remarks	<ol style="list-style-type: none"> 1. Members noted that the Draft Framework for the Board awayday had been developed. No queries were raised. 2. Members noted that the Chair, Vice Chair and Director of Performance are having ongoing engagement with key sporting partners through a series of meetings in September. 3. The Chair advised that he had asked the CEO to procure expert PR crisis management advice in order to scope media activities and that the Chair and Vice Chair would be working with the CEO on this.
5. CEOs report SNI/17/128	<ol style="list-style-type: none"> 1. The CEO provided an update on the ALB review. 2. Members noted that the independent review of the Transformation Programme would be an internally commissioned review. 3. Members received an update on the position of funding options for SAPAs. Discussion ensued regarding the viability, possible re-scoping and challenges in securing partnership funding for SAPAS and it was agreed that a paper would be presented at the October Board meeting. <p>Celine McStravick joined the meeting at 5.15pm.</p> <ol style="list-style-type: none"> 4. Members agreed that Sport NI needs to position itself well in order to represent sport, including Women in Sport, within the Strategy for Sport being taken forward by DfC. 5. Members adopted paper SNI/17/128.
6. ARAC Report Verbal	<ol style="list-style-type: none"> 1. Members were advised that the Chair of the ARAC had met with the NIAO on 11th September 2017. 2. Members highlighted concern regarding outstanding accounts and were given an update on the current position regarding the 2014/15, 2015/16 and 2016/17 accounts and pensions. 3. The Chair advised that the ARAC could adopt the core work programme of the HM Treasury Audit and Risk Assurance Committee Handbook for future ARAC business. All agreed.

	<p>4. Members were content with the proposal to move to bi-monthly board meetings from January 2017 onwards and that the ARAC meetings would be scheduled accordingly.</p> <p>5. Members noted that a Member with recent and relevant financial experience had been appointed to the ARAC.</p>
<p>7. Finance and Governance report SNI/17/30</p>	<p>1. With regards reducing Lottery income, Members were advised that a paper presenting evidence based options will be brought to the Board.</p> <p>2. Discussion took place regarding risk 6 (financial management) of the Risk Register. Members noted that this risk had been reviewed at ARAC, and ARAC agreed that in order to ensure consistency, the risk heat map will be adjusted going forward to reflect real time reporting on risk ratings.</p> <p>3. Members were given assurance that the ability to manage financial resources in accordance with agreed plans are reviewed monthly by the Finance and Governance Committee.</p> <p>4. Members noted that a mid-term review would be carried out and any variances brought to the attention of the Board.</p> <p>5. Members approved paper SNI/17/30:</p> <ul style="list-style-type: none"> • Annual Assurance Statement • Financial Accounts background • Management Accounts • NLDF Cashflow • Risk Register
<p>8. HR Report SNI/17/131</p>	<p>1. Members noted that following a meeting with the Unions a timeline for pay remits had been agreed.</p> <p>2. Members discussed the implications of VES on organisational structure and skills resources. Members were advised that restructuring would be aligned to and informed by Sport NI's corporate plan and our ability to deliver on our objectives.</p> <p>3. Members noted the HR metrics in the report.</p> <p>4. Members noted that a working group has been established to review and implement the recommendations of the preliminary Sport NI IIP40 report.</p> <p>5. Members considered and adopted paper SNI/17/131.</p>
<p>9. Legal and Legislation</p>	<p>1. Members noted that there were no Direct Award Contracts or new guidance issued since the last meeting.</p>
<p>10. Sporting Winners and Sporting Clubs programme</p>	<p>1. Members noted that the process of investment is ongoing.</p>

Verbal	
11. A.O.B.	1. The Chair requested that the CEO convey the Board's appreciation to the staff for all their work.
	The Members went into closed session.
Dates of next meetings	<ul style="list-style-type: none"> • Board away – day with Executive Team (21st September) • Wednesday 25th October 2017 – 5pm-7pm • Wednesday 15th November 2017 – 5pm-7pm • Wednesday 13th December 2017 – 5pm-7pm <p><u>2018 (please note that these dates are for Board meetings, review meetings dates are listed in the meeting schedule on sharepoint)</u></p> <ul style="list-style-type: none"> • Wednesday 17th January 5pm • Wednesday 14th March 5pm • Wednesday 16th May 5pm • Wednesday 13th June 5pm • Wednesday 15th August 5pm • Wednesday 17th October 5pm • Wednesday 12th December 5pm

The meeting closed at 18:00

Minutes adopted and approved:

Signed: George Lucas

George Lucas, Sport NI Chair

Date: 25TH OCT 2017.