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**MINUTES OF THE MEETING OF THE SPORT NI BOARD HELD ON WEDNESDAY 14<sup>TH</sup> JUNE 2017 IN THE HOUSE OF SPORT, BELFAST**

<p><b>Present: Board members:</b></p> <p>George Lucas – Chair          Jay Colville - Vice Chair          Brian Delaney          Celine McStravick (for items 11-15)          Jackie Bryson          Kieran Harding          Kyle Ferguson          Richard Bullick          Siobhan Weir (for items 4.2-15)          Wilma Erskine</p>	<p><b>In attendance: Sport NI Officials</b></p> <p>John News, Acting Director of Participation and Facilities          Leigh Brown, Acting Director of Sport Management Services          Shaun Ogle, Director of Performance          Ali Campbell, Manager          Susan McStay, Board Secretary (for minutes)</p>
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The Chair welcomed everyone to the meeting.

Agenda Item	Record of main discussion
<p>1. Apologies</p>	<p>Andrea Bingham (Member)            Catherine O'Mullan (Member)            Darryl Petticrew (Member)            Maggie Smith (Interim Chief Executive Officer)            Christine Kerr (Interim HR Director)</p>
<p>2. Register of Member's Declaration of Interest and Gifts and Hospitality</p> <p>SNI/17/88</p>	<p>1. No new interests or hospitality or gifts were declared.</p>
<p>3. Chair's remarks</p>	<p>1. The Chair thanked Members for their contribution and commitment at the Board Away-day on 13<sup>th</sup> June 2017. Members noted that an actions list from the away day will be circulated.</p>

	<p>2. Members noted that a skills matrix would be circulated by the Secretariat.</p> <p>3. Members noted that an email will be sent to Members to ascertain preferred times for meetings.</p> <p>4. The Chair notified members that there would be a closed session at the end of the meeting.</p>																				
<p>4. Minutes of Previous meeting</p> <p>SNI/17/85</p>	<p>1. The minutes of the Board meeting held on 18<sup>th</sup> May 2017 were circulated to Board members prior to the meeting. The minutes were approved.</p>																				
<p>4.1 Action points and matters arising</p> <p>SNI/17/86</p>	<p>1. Action points were circulated to members and officers prior to the meeting.</p> <p>2. Members noted that actions 1 (board member biog update) and 2 (declaration of interest forms) were outstanding.</p>																				
<p>4.2 Letter from Sport NI to four sports (31<sup>st</sup> May) and letter received from four sports on 14<sup>th</sup> June (dated 13<sup>th</sup> June).</p>	<p>1. Members noted that following the issue of a letter to the four sports on 31<sup>st</sup> May (as agreed at the 18<sup>th</sup> May Board meeting) a meeting between Sport NI and the four sports had taken place on 13<sup>th</sup> June 2017.</p> <p>2. Members noted that a letter had been received from the four sports on 14<sup>th</sup> June 2017.</p> <p>3. Members noted that another meeting with the four sports is planned to take place in July 2017.</p> <p><b>Siobhan Weir joined the meeting at 11.55am.</b></p> <p><b>Shaun Ogle left the meeting at 11.55am.</b></p> <p>4. Members agreed that the Chair would write to the four sports maintaining the position set out in the letter on 31<sup>st</sup> May 2017.</p>																				
<p>4.3 Sporting Winners and Sporting Clubs Business Cases</p>	<p><b>Shaun Ogle re-joined the meeting at 12.10pm.</b></p> <p>1. The Chair reported that four members of the Board met on the 7<sup>th</sup> June 2017 (as agreed at the 18<sup>th</sup> May 2017 meeting) and reviewed Sporting Winners and Sporting Clubs Business Cases over £500k, in line with the Scheme of Delegation.</p> <p>2. The Chair confirmed that in line with the standing orders an email had been sent to the Board on the 12<sup>th</sup> June 2017, making recommendations on the Business Cases for Board approval. Members noted that as there were insufficient responses by email that the decision would be taken at the meeting.</p> <p>3. Members agreed to adopt the recommendations made on the Business Cases in the email of 12<sup>th</sup> June 2017:</p> <p><b>Sporting Clubs:</b></p> <table border="1"> <thead> <tr> <th>Sport</th> <th>Investment</th> <th>Recommendation on 7<sup>th</sup> June</th> <th>Decision taken on 14<sup>th</sup> June</th> </tr> </thead> <tbody> <tr> <td>Athletics</td> <td>£573,600</td> <td>Approve</td> <td>Approved</td> </tr> <tr> <td>Canoeing</td> <td>£394,725</td> <td>Approve</td> <td>Approved</td> </tr> <tr> <td>Cycling</td> <td>£202,751</td> <td>Approve</td> <td>Approved</td> </tr> <tr> <td>GAA</td> <td>£882,794</td> <td>Approve</td> <td>Approved</td> </tr> </tbody> </table>	Sport	Investment	Recommendation on 7 <sup>th</sup> June	Decision taken on 14 <sup>th</sup> June	Athletics	£573,600	Approve	Approved	Canoeing	£394,725	Approve	Approved	Cycling	£202,751	Approve	Approved	GAA	£882,794	Approve	Approved
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Canoeing	£394,725	Approve	Approved																		
Cycling	£202,751	Approve	Approved																		
GAA	£882,794	Approve	Approved																		

Golfing	£195,660	Approve	Approved
Hockey	£503,395	Approve	Approved
Netball	£354,181	Approve	Approved
Sailing	£345,584	Approve	Approved
Swimming	£443,620	Approve	Approved
Rugby	£547,964	Approve	Approved
Judo	£231,538	Approve	Approved
Boxing	£548,676	Members recommended that this Business Case should not be advanced until the applicant can provide satisfactory governance assurance. Members recommended referring the issue to the Audit and Risk Assurance Committee.	Agreed

#### Sporting Winners:

Sport	Investment	Recommendation on 7 <sup>th</sup> June	Decision taken on 14 <sup>th</sup> June
Athletics	£1,041,250	Approve	Approved
Swimming	£392,979	Approve	Approved
Netball	£353,547	Approve	Approved
Hockey	£1,266,879	Approve	Approved
Triathlon	£660,824	Approve	Approved
Judo	£445,859	Approve	Approved
Sailing	£511,058	Approve	Approved
Cycling	£800,000	Approve	Approved
Canoeing	£506,043	Approve	Approved
Golfing	£620,000	Approve	Approved

4. Members queried and were given assurance that Boxing had met the criteria at the time of assessment. It was confirmed that at the time plans were in place to work with the IABA and resolve outstanding and ongoing governance issues.

5. Members noted that it was confirmed by Sport Ireland that it was articulated to IABA that funding was suspended subject to the implementation of a new rule book. Funding was not withdrawn.

6. Members were advised that wheelchair basketball, boccia and parasail sports business cases (which now totaled over £500k when treated as a cumulative amount for Disability Sport NI) would need to be reviewed by the Board with Officers present to answer queries as was the process on the 7<sup>th</sup> June 2017.

		<p>Members agreed to have an extraordinary Board meeting at 5pm on 21<sup>st</sup> June to review and make a decision.</p> <p>5. The Chair thanked Officers and Members for their contribution.</p>
5. Interim Chief Executive's Report		1. Members noted and adopted paper SNI/17/87.
SNI/17/87		
6. Report of Audit and Risk Assurance Committee		<p>1. The Chair advised Members that Andrea Bingham had resigned as Chair of the Audit and Risk Assurance Committee and that he has appointed Jay Colville as Chair.</p> <p>2. Members were advised that Geoffrey Troughton, the Arts Council Director with responsibility for finance, has been co-opted to the ARAC for up to three months.</p> <p>3. Members adopted paper SNI/17/90.</p>
SNI/17/90		
7. Measures to Improve Governance		1. Members noted and adopted paper SNI/17/97.
SNI/17/97		
8. Measures to Strengthen the Organisation		1. Members noted and adopted paper SNI/17/98.
SNI/17/98		
9. Board Leadership Project		<p>1. Members noted that the only outstanding action from the Board leadership project was 360 degree reviews and agreed that it would be more practical to modify this action to facilitate for formal annual appraisal and informal feedback through the Chair and Vice Chair.</p> <p>2. Members agreed that the work stream is complete, subject to authorisation at the Transformation Programme Board.</p>
SNI/17/91		
10. Human Resources Report		<p>1. Members considered the paper, particularly in addressing sickness absence and all outstanding pay remits.</p> <p>2. Members adopted paper SNI/17/92.</p>
SNI/17/92		
11. Finance and Governance Report		<p>1. Members noted that as at 31 May 2017, Sport NI is reporting a pressure of £881,000 in the Exchequer accounts. Members were advised that this relates to the depreciation treatment of TNOC and pension scheme. Members noted that the Department has also been engaged on this matter.</p> <p>2. Members noted that the Lottery accounts are recording an underspend which is due to the delay in sporting winners and sporting clubs. Members noted that the impact of falling lottery receipts are detailed in both the risk register and the NLDF paper SNI/17/96.</p> <p>3. Members were advised that the Finance and Governance Report had been reviewed by the ARAC.</p> <p>4. Members noted the risk register and were advised that the ARAC had discussed the Boxing Business case at the meeting on 12<sup>th</sup> June and that Boxing and the Sporting Winners Sporting Clubs programmes would be added to the register.</p>
SNI/17/93		

	<p><b>Celine McStravick joined the meeting at 12.55pm.</b></p> <p>4. Members discussed SAPASII and requested that a paper detailing options for partnerships for funding be brought to the next meeting.</p>
<p>12. National Lottery Distribution Fund</p> <p>SNI/17/96</p>	<p>1. Members discussed the projections and management opinions provided in terms of its approach to allocating Lottery resources.</p> <p>2. Members agreed that a report providing more detailed investment strategy options would be brought to the August board meeting for consideration.</p> <p><b>Shaun Ogle left the meeting at 1pm.</b></p>
<p>13. Small Business Grant Addendum</p> <p>SNI/17/94</p>	<p>1. The Board considered and approved the Preferred Option identified within the Business Case Addendum (District Council Allocation Model).</p>
<p>14. Appeals on Recognition Policy</p> <p>SNI/17/95</p>	<p><b>Shaun Ogle re-joined the meeting at 1.15pm.</b></p> <p>1. The Board considered and approved the Appeals component of the Recognition Policy.</p>
<p>15. Dates of next meetings</p>	<p>Wednesday 16<sup>th</sup> August 2017 – <b>5pm-7pm</b></p> <p>Wednesday 13<sup>th</sup> September 2017 – Time of meeting to be confirmed following Members advising preference</p> <p>Wednesday 18<sup>th</sup> October 2017 – Time of meeting to be confirmed following Members advising preference</p> <p>Wednesday 15<sup>th</sup> November 2017 – Time of meeting to be confirmed following Members advising preference</p> <p>Wednesday 13<sup>th</sup> December 2017 – Time of meeting to be confirmed following Members advising preference</p>

The meeting closed at 1.30pm.

Minutes adopted and approved:

Signed: George Lucas

George Lucas, Sport NI Chair

Date: 16<sup>th</sup> AUGUST 2017

