



- Maximising the power of sport to change lives •

PERSON SPECIFICATION

Job Title: Lead Canoesport Instructor (12 months fixed term)

Essential Criteria

Qualifications:

- *Hold a British Canoeing Awarding Body Coach Award (Moderate Water) in at least one of the following disciplines:
 - Sea Kayak
 - White Water
 - Canoe**Or**
 - Hold a British Canoeing Awarding Body Coach Award (Sheltered Water)**And**
 - Be a Moderate Water Leader in at least one of the following disciplines:
 - Sea Kayak
 - White Water
 - Canoe
- *Currently an approved provider of at least one of the following British Canoeing Qualifications:
 - Paddlesport Instructor Award
 - SUP Instructor Award
 - Coach Award**Or**

Hold a Paddlesport Leader Award **And** Paddlesport Safety & Rescue Award

Experience:

- *Three years full-time experience (or part-time equivalent) working on a variety of adventure activity courses, which must include working on canoesport governing body skills, instructor, and leadership programmes.
- *Currently active in at least two of the following canoesport disciplines at a level appropriate to the qualifications held by the applicant:
 - Open Canoeing
 - Sea Kayaking
 - White water kayaking
 - Stand Up Paddleboarding
- *At least one years' experience of working as part of a team including:
 - managing other people
 - prioritising tasks
 - planning programmes
- *Demonstrable experience of working on Governing Body Training and Assessment programmes including administration of training and certification
- Demonstrable experience in the use of Microsoft Word and Outlook software

Circumstances

- *Full, clean, current car driving license
- *Must be available to work irregular and unsociable hours including overnight stays, weekends and on occasions for extended periods

Desirable Criteria

- **Provider of British Canoeing Awarding Body White Water, Sea Kayak or Canoe (Open Water or White Water) Leader Award
- **Provider of at least one of the following Personal Performance Awards:
 - Sea Kayak Award
 - White Water Award
 - SUP Sheltered Water Award
 - Canoe Award
 - Touring Award
- **Leadership / coach / instructor qualifications in other adventure sports (such as Mountain Leader Award, Rockclimbing Instructor Award, Trail Cycle Leader Award, Teaching Orienteering)

Note to Applicants:

*Only those applicants who clearly demonstrate relevant achievement, experience, knowledge and understanding of essential criteria, will go forward to the next stage of the recruitment and selection process.

**Desirable criteria may also be used for shortlisting purposes.

All other essential and desirable criteria will be assessed by selection test and/or interview.