

**Coastal High-Performance Co-ordinator**

## **Location**: Dublin or Cork

## **Contract Type:** Part-Time (two days a week)

## **Role:** Coastal High-Performance Co-ordinator

## Role Overview

Rowing Ireland is seeking an organised and motivated **Coastal High-Performance Co-ordinator** to support the delivery and coordination of its coastal rowing programme, with a focus on **Beach Sprints** and Olympic pathway development ahead of **Los Angeles 2028**.

This role will work closely with coaches, clubs, and athletes to implement plans aligned with the Rowing Ireland **2024–2029 Strategic Plan**, ensuring the smooth operation of training camps, talent ID, selection logistics, and international representation at coastal events.

## Key Responsibilities

**Programme Co-ordination**
Support the day-to-day planning and coordination of Rowing Ireland’s coastal high-performance activities, including training camps, athlete logistics, competitions, and event entries.

**Pathway Delivery**
Assist in delivering the coastal HP athlete development pathway, ensuring alignment between development and elite levels under the guidance of the High-Performance Director and Lead Coach.

**Stakeholder Liaison**
Act as a key contact between athletes, coaches, clubs, and Rowing Ireland HP staff, ensuring clear communication and timely coordination of pathway activities.

**Event Support**
Coordinate the operational aspects of domestic and international coastal rowing events including travel, accommodation, entries, and equipment logistics.

**Monitoring and Reporting**
Maintain accurate records of athlete participation, performance, and progression along the coastal HP pathway.

**Coastal Integration**
Assist in the integration of coastal rowing disciplines (Beach Sprints and endurance formats) into Rowing Ireland’s wider HP and development structure.

## Person Specification

**Essential**

* Experience coordinating sports programmes or events, preferably in a rowing or high-performance environment.
* Excellent organisational and time-management skills, with the ability to manage multiple priorities.
* Strong interpersonal and communication skills.
* A good understanding of the competitive structure of coastal rowing.
* Ability to work flexible hours, including some travel and weekend commitments.

**Desirable**

* Previous involvement in rowing (coaching, competition, or team management).
* Familiarity with high performance athlete development or Olympic pathways.
* Experience with event logistics, budget tracking, or national squad operations.

## Application Process

## To apply, please submit your **CV and cover letter** clearly outlining your relevant experience and your strategic vision for this role to our recruitment partner Conor Harty at rowingirelandjobs@hartyvirtualhr.ie by **5:00 p.m. on Tuesday 20th May 2025**.

Rowing Ireland is an equal opportunity employer, committed to equality and diversity. Applications from all suitably qualified candidates are welcomed.