



- Maximising the power of sport to change lives •

## JOB DESCRIPTION

**Job Title:** Performance Sport Developer

**Grade:** Staff Officer (SO)

**Salary Scale:** £35,560 - £36,783

**Department:** Performance Programmes

**Location:** House of Sport, Belfast

**Responsible to:** Performance Manager (DP)

**Duration:** Fixed Term until 31 March 2027 (with the possibility of extension)

### **Organisational background:**

Sport NI is the lead development public body for sport and physical recreation in Northern Ireland. We are established under the Recreation and Youth Service Order 1986 for the furtherance of sport and physical recreation in Northern Ireland. We develop all aspects of sport and physical recreation, from active participation to Olympic and Paralympic levels.

Sport NI is primarily funded by grant in aid from the Department for Communities and the National Lottery.

### **Our mission statement is:**

We are passionate about maximising the power of sport to change lives

### **Our DNA**

Sport NI's values are excellence, integrity, collaboration and learning. Sport NI seeks an individual who shares and exemplifies our values and associated behaviours in their daily work.

### **Overall purpose of job:**

Developing a coordinated approach to high performance (including performance pathway) sport. To be a key member of the Performance team managing Sport NI's investment (including finance, human resource and support services) into high performance sport. Playing a key role in managing engagement and collaborations with sports organisations and monitoring performance against agreed strategic targets.

The role will work in support of the Performance Manager, contributing to Sport NI's strategic performance objectives within the Sporting System.

Performance Sport Developers' will focus on areas of work including (but not limited to):

- Performance Consultant, with a focus on high performance programme development (including the performance pathway).
- Project Management
- Data Analysis
- Develop, design and facilitate learning
- Networks & Forums
- Engage with external partners
- Research & Innovation
- Share insight and maximise opportunities

**Duties and Responsibilities:****Performance Consultant (Supporting the Sport System)**

- To actively advise and support identified sports organisations as well as other agencies in the development of the Sporting System. Key areas of specialist advice to these organisations will include:
  - Development of Performance programmes
  - High Performance and Performance Pathway Development
  - Integration of Sports Institute Services
- To help stakeholders understand Sport NI Strategy and Business Plans, and how Sport NI can help and support them in the overall development of the Sports System.
- Use innovative design and research approaches to bring best practice interventions to partners in the NI sport system.
- Support partners to be able to identify, articulate and solve performance challenges and opportunities.
- Exploring future performance opportunities and challenges.
- To undertake periodic evaluations of stakeholder bodies and facilitate and support them in the development and implementation of plans that support the development of the sport system.

**Project Management**

- Lead on the design, research, implementation and monitoring of projects including using data to maximise the impact of investment and resource allocation to the sport system.
- Act as project lead for the performance investment into a range of sporting.
- Maintain up-to-date and accurate records and reports for projects.

**Business Case Development and Evaluation**

- To assist, develop and evaluate Outline Business Cases and Full Business Cases for funding programmes and research proposals, to contribute to the enhancement and understanding of Performance Sport.

**Data Analysis and Report Writing**

- To develop and maintain effective systems for gathering, analysing and reviewing information for on-going monitoring.
- To monitor and report on data analytics and evaluate projects to inform strategic decision making.
- To analyse data effectively and other information in order to produce effective reports and written answers to queries.

**Corporate Management and Line Management**

- To assist in the effective management of resources, ensuring work completed aligns to Business and Corporate Plan objectives.
- Manage individual and team performance, and to ensure compliance with all Sport NI's policies and procedures. This includes effective monitoring, reporting and evaluation of all projects and programmes for which the post holder has a responsibility.

**Governance, Policy, and Compliance**

- Ensure compliance with all Sport NI governance controls, policies and procedures.
- To co-ordinate reporting to the Senior Management on progress against the Business Area's operational plan.

**This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of the changing needs of the organisation.**