

## PARTNERSHIP LETTER TEMPLATE.

### On letterhead of partnering organisation

**Your organisation's Name**

**Your organisation's Address**

Dear Sir/ Madam

I write on behalf of (**partner organisation's name**) in support of the (**your organisation's name**) proposal to the Sport Northern Ireland Build Back Better- Project Re-Boot 'Team Up' grant, to fund the (**your project's name**) to ( **add in details on the purpose of your project**). We strongly support his grant application and its focus on (**add in your project benefits**)

As an organization which (**the Partnering Organisation describes themselves and the added value they bring to the project and how it complements the aims and objectives of your organisation**).

Through this letter, we would like to confirm our role in supporting this project (**add in the role you will play in delivering the project outcomes and what support you will be providing the applicant**).

We have allocated (**add in the person within your organisation who will be supporting the applicant, along with their contact details**) who will support (**the applicant's name**) in the delivery of the (**add in the name of the project**)

We look forward to working with (add in your club name) and Sport NI.

**Sincerely,**