

PERSON SPECIFICATION

Job Title: Head of Finance & Risk (Grade 7)

Essential Criteria

- Have successfully passed the final professional examinations, and be a full current member of one those the professional bodies detailed below:
 - Chartered Accountants Ireland;
 - The Institute of Chartered Accountants in Scotland;
 - The Institute of Chartered Accountants in England and Wales;
 - The Chartered Institute of Management Accountants;
 - The Association of Chartered Certified Accountants;
 - The Chartered Institute of Public Finance and Accountancy;
 - The Institute of Certified Public Accountants in Ireland

- Have at least three year's post qualification** experience gained in the last eight years, in a finance related environment, in two or more areas detailed below:
 - financial planning and budgeting;
 - financial accounting/auditing (including forensic accounting/insolvency);
 - management accounting and cost analysis;
 - financial policy and governance/corporate governance, including risk management;
 - investment finance;
 - treasury management; and/or
 - development/implementation of financial systems.

- Demonstrate evidence of at least two of the following:
 - providing accounting advice, analysis and scrutiny to support business managers in developing business plans of strategic significance***, future business strategies and decision-making;
 - application of different financial planning and budgeting techniques to support the achievement of outcomes of strategic significance***;
 - application of sound principles of corporate governance, including risk management to support the delivery of business objectives of strategic significance***.

- Ability to work irregular and unsocial hours as required involving work outside normal office hours.

- Valid driving license and access to a form of transport which will allow the full requirements of the post to be met and is insured for use when travelling on Sport NI business.

***RELEVANT OR EQUIVALENT QUALIFICATIONS** Applicants must demonstrate on their application form how the qualifications they have provided are equivalent, in level, to those qualifications requested above.

****POST-QUALIFICATION EXPERIENCE** will be deemed to have commenced from the date on which applicants are admitted as fully qualified accountants to one of the professional bodies referred to above, having fully satisfied all the criteria of membership.

*****STRATEGIC SIGNIFICANCE** is defined as an area/ function which is recognised in a business or corporate plan or strategy as being key to delivering the organisation's objectives.